

**Vision of Hope Grant
Frequently Asked Questions (Intent to Submit Form)**

ELIGIBILITY:

1. *Who is eligible to apply?*

Eligible – 501(c)(3) organizations that have experience in addressing and/or preventing child sexual violence and that are located in the United States or a U.S. Territory.

Ineligible –

- For-profit entities
- Individuals
- Other types of IRS-designated non-profit organizations
- International proposals

2. *Can I be a part of an application (consultant or sub-contractor) if I am ineligible to apply?*

Yes. The eligibility criteria only apply to the lead applicant.

3. *What is a "lead applicant"?*

PCAR needs to have one point of contact for the grant and that applicant needs to be a 501(c)(3) non-profit. If more than one entity wants to work together on a project, they would designate one to be the "lead agency" for contractual and financial purposes. They would then describe their various roles with the project using a Memorandum of Understanding (MOU).

4. *Can I apply for more than one grant?*

Yes, but you must submit a separate Intent to Submit Form (LOI) for each, and each application must have a unique, descriptive project name.

5. *Can applicants that were funded previously apply, and is your preference to fund new areas not served?*

Applicants who were previously funded can apply for a different project.

6. *Can you resubmit an application (perhaps reworked) that was previously submitted?*

Yes

APPLYING:

7. *Do I need to purchase Foundant Technologies software to apply?*

No, PCAR has purchased the grant management system, and it is free and accessible to anyone with internet access.

8. *Is there another name for the Intent to Submit Form?*

Yes, when you log into our grant management software you will see the Intent to Submit Form referenced as

LOI (Letter of Intent), but there is no actual letter involved.

9. *What is the deadline for submission of the Intent to Submit Form?*

Forms are due by 11:59 p.m. EST on November 2, 2018.

10. *If selected to submit a full proposal, what information is required?*

The following would be required for the full proposal in Phase 2:

- Project Narrative (approximately 10 pages in length) to include; abstract, introduction, capacity, project narrative, and project plan; to include the precise goals, a detailed timeline, specific evaluation methods and specific outcomes
- Budget Narrative (approximately 3 pages in length) to include info on; personnel, benefits, consultants (if applicable), operations, other (other line item not listed), indirect costs
- Brief Bios (approximately 1 page in length)
- Other documentation to upload such as 501(c)(3) status, MOUs, Indirect cost rate agreement (if applicable)
- Appendix (optional)(approximately 3 pages in length)

11. *What is the funding period for this grant cycle?*

July 1, 2019 – June 30, 2020

12. *When will selected applicants be notified to submit a full proposal?*

By December 10, 2018

13. *When will the notice of awards be announced?*

By February 25, 2019

FUNDING:

14. *What is the maximum amount funded?*

A total of \$50,000 is available to fund one or more projects during fiscal year 2019-2020

15. *Do we have a better chance of receiving support if our request is for a smaller amount?*

No - the amount of the request is not a factor that is considered by the reviewers. However, if there is a certain amount of money remaining and there are 1-2 smaller requests that were highly scored, they could rise to the top.

16. *If you are awarded this year – is there a possibility of funding in the future?*

We are not planning on awarding continuation grants. We are looking for projects (or phases) that can be completed in one year. We may occasionally fund a second phase or an evaluation or expansion of a previously

funded project, but this will not be the norm.

17. *Can we apply for a grant that would fund a portion of a project (for example if \$50,000 would only be part of the overall project budget)?*

Yes - you would explain that in the proposal and would clearly outline the activities, deliverables, and costs that are relevant to this particular grant and briefly explain how it fits with the larger project.

SELECTION:

18. *Will reviewers be looking for projects that involve collaborative partnerships?*

We do not require collaborations, and that is not part of the score. We ask applicants to demonstrate that they have the necessary expertise and capacity to complete the project. If that does involve collaborations, we ask for the roles to be described in a brief MOU.

19. *Can I submit a Letter of Recommendation for a project?*

No, Letters of Recommendation are not required or accepted for this grant process. If you would like to take a role in the project, the applicant would be required to submit a Memorandum of Understanding (MOU).

20. *Would it be acceptable if our intention was to establish a social enterprise with this grant money in order to continue our intended work indefinitely?*

No, as this would not advance the goals of PCAR or the Vision of Hope Grant.

REVIEWERS:

21. *How will the grants be reviewed?*

We have reviewers from around the nation who have expertise in the prevention of child sexual abuse. A minimum of three readers, external to PCAR, review and score each application. The scores are then averaged.

22. *Who are the reviewers?*

- The names of the reviewers will be kept confidential, but there will be three to five readers per application, who have expertise and who are external to PCAR.
- Reviewers will score proposals and provide brief comments.
- Final decisions for the applications selected for funding will rest with the PCAR.

23. *How will the first phase be scored?*

Reviewers will be asked to respond to the following 8 questions for each Intent to Submit form:

Is the description of the project clear?

Is the project innovative or compelling?

Can the project be replicated?

Does the organization seem to have relevant experience?

- Does the project seem feasible for the one-year time frame?
- Are measurable outcomes provided?
- Is the project relevant to the Vision of Hope priority areas and mission?
- Is this project one that you would want to have available in your community?

24. *Is it important to be explicit in the project description about why/how it would be replicable?*

Yes, that would be helpful and would likely improve the score.

BUDGET:

25. *Can I hire new personnel for this project?*

No. Hiring for a new position with this grant is not allowable. Charging time for existing staff to this grant is allowable and contracting for services is also permissible.

26. *Can you expand existing staff hours?*

Yes.

27. *Since we cannot hire, can we use the funds to pay volunteers for their time serve on the project?*

Yes, and you would clarify in the budget narrative that you are paying stipends to volunteers, the amount you are paying, and the tasks they will carry out.

28. *Is there a maximum allowance for the indirect cost rate?*

The maximum indirect cost rate that you may charge is 10% unless you have a current federally approved indirect cost rate agreement. If selected for Phase 2, you will be required to submit your federally approved rate agreement with your application.

CONTACT:

29. *Who will manage the information and communication for the Vision of Hope Grant?*

Stephanie King, Development Officer, for PCAR is the staff person managing the Vision of Hope Grant.

*For additional questions, please contact sking@pcar.org.
This document will continue to be updated until the process closes.*



Help • Hope • Healing

Pennsylvania Coalition Against Rape

2101 N Front Street, Governor's Plaza North, Building #2, Harrisburg, PA 17110

Toll free 800-692-7445 • phone 717-728-9740 • fax 717-728-9781 • TTY 877-585-1091

www.pcar.org

NO MORE